

Life Sciences Discovery Fund Authority

Board Minutes

Sleeping Lady, Leavenworth WA

Thursday, May 18, 2006 | 1:00p-3:00p

Trustees Present: Lura Powell (chair), Sen. Lisa Brown, Bruce Montgomery, Rep. Jeff Morris, Rep. Skip Priest, Jim Cook, Cheryl Scott, Tony Hey

Trustees Absent: Rita Colwell, Sen. Bill Finkbeiner, Gov. Gary Locke

Others Attending: Lee Huntsman (LSDF), Pamela Anderson (Attorney General's Office), Shan Mullin (LSFC), Brad Jurkovich (LSFC), Alden Jones (LSDF) and Ken Spitzer (WSU)

MINUTES

Welcome from the Chair – Powell

The board held a retreat prior to the board meeting to plan for the grant making process (criteria, focus areas, evaluation, communication) and will share outcomes of these discussions via public meetings and other formats in the coming months.

Approval of Minutes – Powell

Minutes of meeting held March 28, 2006 were approved with addition of Tony Hey as present and attending.

Update –Various

- *Master Settlement Agreement* – Anderson noted the recent litigation by the tobacco companies. AG's office preliminary opinion is that the tobacco companies are not likely to prevail in any diminution of payments nor will the litigation postpone the bonus payment disbursement to Washington State.
- *Coalition* – Mullin indicated Coalition funded through the end of 2006 with \$50K pool. Work plan going forward to be discussed by steering committee in coming months. Assisting Fund with outreach to stakeholders around grant proposals is ongoing.
- *Biennium Budget Request* – Huntsman discussed current funding status (\$150K + \$992K as of July 1, 2006) and the proposed \$1.3M request to the Legislature in 2008 and whether LSDF could instead deficit spend against the tobacco payment. This option would remove LSDF from budget discussions this fall and the 2007 legislative process. Board is in favor of pursuing this approach provided OFM drafts a memorandum to the Governor, Treasurer (also in person) and legislative branch indicating why LSDF is not requesting funds and how the appropriation would need to be made.
- *Administrative Services* – Agreement signed with the University of Washington. LSDF has a unique organization code within the system, further signifying its independence from the University.
- *Facilities* – WBBA approached LSDF re: co-locating. Board in favor of pursuing provided clear contractual separation of leases, equipment and administrative costs. Anderson to research requirement to enter bid process. Morris and Cook offered to screen final site recommendations.
- *Personnel* – Draft position descriptions for Director of Programs and Grants Administrator were reviewed. Morris encouraged candidates with public policy experience. Compensation will be commensurate with staff serving in like-funded (\$35M/year) grant-making

foundations. Powell, Montgomery, Hey and Cook offered to participate in late-stage interviews.

Conflicts Policy - Anderson

Anderson asked board members to identify potential conflicts so that she can establish a draft conflicts policy and ancillary documents by the next board meeting. Legislative board members are encouraged to report any casual conversations and contributions from companies potentially connected to LSDF.

By-Laws – Anderson

Draft by-laws were reviewed. Board agreed a by-laws document is needed and requested Anderson proceed with her recommendations including officers, addressing quorum, language re: board attendance, seven day advance notice for public request to report, and how to amend by-laws.

2006 Meeting Schedule – Powell

Remaining meeting locations:

July 18th WSU West (subsequently changed to Corus Pharma)

September 25th pending

November 14th PNNL

Board asked for 2007 proposed dates, possibly first week in January to sync with legislative session.

Happy Birthday Bruce, conclude and adjourn

Respectfully submitted,

Lee Huntsman