

LIFE SCIENCES DISCOVERY FUND – 2010 PROGRAM GRANT APPLICATION CHECKLIST

REQUIRED FORMATTING FOR LSDF DOCUMENTS

Documents/Section	Requirements	Complete?
All Application Sections (except biographical sketches)	1" margins, 12 pt Times New Roman or Arial font Page numbering format	

REQUIRED DOCUMENT UPLOADS – MUST USE LSDF FORMS AS SPECIFIED FOR ALL UPLOADS

Document/Page Limits	Requirements	Complete?
Face Page	Upload as single signed PDF Page Limit: 1	
Narrative	Upload as a single PDF Page Limit: 25 + 5 pages for references	
Budget Spreadsheets	Upload as a single PDF <ul style="list-style-type: none"> • Cumulative Budget page • Detailed Budget Pages • Subcontracts (if applicable): cumulative and detailed budget pages 	
Budget Justification	Upload as a single PDF Page limit: 5	
Organizational Commitments	Commitment Description: <ul style="list-style-type: none"> • Upload as a single PDF • Page Limit: 1 	
	Resource/Expenditure Summary: <ul style="list-style-type: none"> • Upload as a single PDF • Page Limit: 1 	
Biographical Sketch	Upload each biographical sketch as an individual PDF Provide complete details in Section D Page limit per biographical sketch: 4	
Personnel Roster	Upload as a single PDF	
Letters of Support	Upload each letter as an individual PDF No limit	
New Company Formation/Commercialization Partners	New Company Formation <ul style="list-style-type: none"> • Upload as a single PDF • Page limit: 2 	
	Commercialization Partner Business Plan <ul style="list-style-type: none"> • Upload as a single PDF • Page Limit: 2 	
<i>REQUIRED ONLY IF RELATED QUESTIONS IN THE DETAILS SECTION OF ONLINE SUBMISSION SYSTEM ARE ANSWERED "YES"</i>		
Resubmissions <i>REQUIRED ONLY IF APPLICATION IS A RESUBMISSION</i>	Previous Expert Review <ul style="list-style-type: none"> • Upload as single PDF PI Written Response <ul style="list-style-type: none"> • Upload as single PDF • Page Limit: 5 	