

# Washington State Life Sciences Discovery Fund Authority Request for Proposals LSDF 07-02

## Innovative Programs to Advance Health Research

### RFP Amendment October 10, 2007

The following sections, 3.3, 3.3.1, and 3.3.4, are hereby revised and added to the Request for Proposals (RFP) issued on June 27, 2007.

### 3.3. Proposal Requirements

The proposal is to be submitted electronically following instructions within the on-line application system. The final deadline for proposals is 5:00PM PDT, Wednesday, October 24, 2007.

Upon receipt of the proposal by LSDF, an e-mail acknowledgement will be sent to the principal investigator.

The proposal consists of several elements:

- face page,
- narrative,
- budget,
- key words and abstract,
- biographical information and personnel roster,
- letters of support,
- human subjects, vertebrate animal, and conflict of interest declarations, and
- intellectual property certification.

#### *3.3.1. Face Page*

The face page section contains essential information for identifying, processing, and tracking the proposal. It includes the following elements:

- the program name (which should be both descriptive and non-confidential);
- the name of, and contact information for, the principal investigator;
- the names of co-applicants;

- the Entity Identification Number (EIN) of the applicant organization;
- the dates of requested program support;
- the budget amount being requested;
- the name and contact information of the individual from the applicant organization whose signature provides institutional authorization for the proposal; and
- the authorizing signature.

#### *3.3.4. Additional Required Information*

Proposals are also to include key words related to the proposed program and an abstract, not to exceed 500 words, written in prose understandable to a lay audience.

Applicants are asked to provide biographical information on key research and administrative personnel using biosketch forms provided within the on-line application system, and to supply a personnel roster for the program.

Letters of support are required to confirm the commitment of time and resources from key personnel and organizations.

Proposals must also indicate whether the proposed research involves the use of human subjects or vertebrate animals, and whether the applicant institution has a financial conflict of interest policy.

Applicants are required to include an intellectual property ownership and management certification, a detailed description of how intellectual property will be owned and managed. (See Section 6.7 for further information.)

Instructions for supplying this information are included in the on-line application system.